

**BUCKERELL PARISH COUNCIL**

**Councillors are hereby requested to attend a Meeting of the Parish Council**  
**to be held at Dougs Shed on Wednesday 15<sup>th</sup> May 2024 at 7.00 p.m.**

**(Please note that this meeting will take place after the  
Annual Parish Meeting – see separate attached agenda)**

**Agenda**

- 1) Apologies
- 2) To agree as correct a record the minutes of the meeting held on Wednesday 20th March 2024 and review the action items.
- 3) Election of officers
  - a) Chair
  - b) Vice chair
- 4) Co-option of councillor (Jane Halse) – to be proposed and agreed.
- 5) Matters arising (not already on the agenda)
- 6) Declarations of interest (Pecuniary or personal)
- 7) Public questions
- 8) To approve the completion of the **Certificate of Exemption** from external audit (AGAR 2023/24) – attached for reference.
- 9) Finance and governance – To receive and approve the **annual accounts** – attached for reference together with the **internal audit report 2023/24**.
- 10) To receive and approve the **Annual Governance Statement 2023/24** – attached for reference.
- 11) Receive and approve the **Accounting Statements 2023/24** – attached for reference.
  - a) Finance: Balance at bank £8303.72 (Current) and £6060.03 (Savings) at 8th May 2024.

Payments to be approved -

Ian Tucker – Clerk's payment Jan – March 2024	£207.12
Doug Cowan – venue hire May 2024	£30
Ian Tucker – Gift of wine for auditor	£9
Peter Gent – Strimming and emptying dog bin	£133.75
DALC annual fee – approved by email previously	£116.25
Ian Tucker – Annual Website renewal (WordPress)	£43.20
Annual Insurance Premium renewal	£128.08

- b) To note receipt of first precept payment from EDDC £2762.50
- c) To note receipt of £2779.46 CIL (Owl Cottage) from EDDC.
- d) Charitable donations. To discuss and agree charitable donations for 2024-25. The Parish Council annually makes donations to selected charities.

- 12) Councillor Phillip Twiss - Report
- 13) Councillor Alasdair Bruce - Report
- 14) Councillor Portfolios for 2024-25 – allocation of roles.
- 15) Planning
  - a) 24/0024/FUL – Barn adjacent to Tape Lane – to note comments submitted.
  - b) 24/0534/FUL – Sunningdale – to note comments submitted.
- 16) Roads report – Grit bin at Avenhayes – to note procurement and installation by DCC.
- 17) Trees, Footpaths, Hedgerows and Drains –
  - a) War Memorial surfacing
  - b) Road sweeping – update
- 18) Moving to a gov.uk website domain – an update
- 19) Dougs Shed – to note Expression of Interest made to the Community Ownership Fund and any update.
- 20) Matters for next Meeting.
- 21) Date of next meeting – 17th July 2024

Dates of future meetings – all provisional subject to possible sale of current venue

2024

Wednesday 18<sup>th</sup> September

Wednesday 20<sup>th</sup> November

2025

Wednesday 15<sup>th</sup> January