

BUCKERELL PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Wednesday 17th May 2023 at
Doug's Shed Splatthayes

Those Present

Clare Slater – Chair (CS)
John Slater (JS)
Helen Howard - Vice Chair (HH)
Geoff Wright (GW)
Jo Knight (JK)
Cllr Philip Twiss – Devon County Council (PT)
Ian Tucker - Clerk (IT)

There were 2 members of the public present.

(The first part of the meeting was chaired by Clare)

1. Apologies

Apologies had been received from Cllr Alasdair Bruce (East Devon District Council)

2. Agreeing the Minutes of the Meeting Held 15th March 2023

The minutes of the meeting held on Wednesday 15th March 2023 were **agreed** unanimously as a correct record of that meeting.

3. Election of Officers

- a) John Slater was unanimously elected as Chair of the Parish Council.
- b) Helen Howard was unanimously elected as Vice Chair

(John took the chair for the rest of the meeting)

4. Matters arising (not on agenda)

- a) Following representations from Mr Bowen (resident) proposing an advisory HGV blue sign at the junction of the Hembury Fort road and the A373 it was **agreed** that the clerk would write to the Neighbourhood Highways Officer summarising previous HGV incidents in Buckerell and asking that Highways consider such a sign. **IT**
- b) The collapsing bank outside Mandolin Winds was discussed and it was **agreed** that Geoff would have a further conversation with the landowner about their responsibility to make good the banking. **GW**

5. Declarations of interest

There were no declarations of interest.

6. Public questions

There were no questions from the public.

(The chair agreed to take agenda item 12 at this point in the meeting)

12. Councillor Phil Twiss – Report

The meeting noted with thanks the report which had been received from Phil, and had been distributed to all parish councillors prior to the meeting. A copy of the report can be found on the Parish Council website.

Phil asked if there were any questions on his submitted report, but there were none.

In addition to his report Phil drew attention to the consultation on the Mobile Library Service ([Mobile Library Consultation 2023 - Have Your Say](https://www.devon.gov.uk/mobile-library-consultation-2023) ([devon.gov.uk](https://www.devon.gov.uk)))

7. Certificate of Exemption

This certificate was signed and will be returned to the external auditors.

8. Annual Accounts and Internal Audit Report

The annual accounts were accepted unanimously, as was the internal audit report.

9. Annual Governance Statement 2022/23

This was **agreed** unanimously and signed.

10. Accounting Statement 2022/23

These were **agreed** unanimously and signed.

11. Finance and Governance

Balance at bank £8254.03 at 10th May 2023

a) Payments approved unanimously-

IT

Ian Tucker – Clerk’s pay Jan – March 2023	£161.38
Doug Cowan – venue hire May 2023	£30
Ian Tucker – Gift of wine for auditor	£9
Payment for repairs to Parish Pump	£1278
Contribution to Bugle printing costs	£150
Contribution to Coronation village event	£300
DALC annual fee	£85.60
Annual Insurance Premium	£128.08
Chown Coronation Mugs	£381.60
Annual website renewal (WordPress)	£43.20
Peter Gent – Quarterly village maintenance	£95
Ian Tucker – Leaving gift for chair	£50

- b) It was **agreed** unanimously to make donations of £150 each to TRIP and to Hospiscare

12. (Taken after item 6 above)

13. Councillor Alasdair Bruce – Report

No report from Alasdair as things still returning to normal after the elections.

14. Councillor Portfolios for 2023

John will take on planning, and Jo will act on footpaths. Helen and Geoff will continue to collaborate on ditches, drains, etc.

15.Planning

- a) John explained that all Councils are waiting for the government’s response to it’s consultations to remove nationally set housing targets. This will have implications for the review of the East Devon Local Plan, and work on house policies is in abeyance until clarification is received.
- b) It was noted that the Sunningdale resubmitted planning application had been approved with conditions. John will draft a request to East Devon planning to follow up the conditions and seek clarification on the status of other buildings on the site and reassurance that all other requirements and obligations have been satisfied.

JS

- c) The letter from East Devon District Council relating to the enforcement notice and appeal over the gym at Deer Park was noted. It was agreed that a representation based on the Parish Council's earlier submission would be submitted.

16. Roads Report

- a) The successful completion of the Parish Pump project was noted.
- b) A discussion about the Parish Council owned land at the War Memorial took place. It was **agreed** that a site visit should take place with a view to considering whether the need to carry out some surface repairs could be an opportunity to achieve improvements to the appearance of the area, whilst still maintaining it's role as a parking area. The clerk will forward the "village green" registration papers to John. John will confirm a suitable date for the site visit which is to include an invitation to residents to be part of this process.

JS
IT

17. Trees, Footpaths, Hedgerows and Drains

Ian was asked to liaise with Peter Gent over cutting back the hedgerow on the inside of the bend at Cabbage Lane.

IT

18. Signing of Declarations of Office

Councillors signed these declarations which are held by the Clerk.

19. Completion of Register of Interest Forms

The forms were completed. The Clerk will copy them to East Devon monitoring officer to be included on their website. The originals are held by the Clerk.

IT

20. Matters for next meeting

- a) War Memorial enhancement

16. Date of next Meeting

The next meeting is on Wednesday 12th July 2023.

Ian will forward dates of future meetings to councillors.

IT