

## **BUCKERELL PARISH COUNCIL**

### **Minutes of the Meeting of the Parish Council held on Wednesday 26<sup>th</sup> April 2017 at Doug's Shed, Splatthayes, Buckerell**

#### **Those Present**

Wendy Wayne - Chair (WW)  
Jo Gillingham (JG)  
Russell Powell (RP)  
PCSO Phil Anning  
Clare Slater (CS)  
Richard Reeve - Clerk (RR)

There was one member of the public present.

#### **1. Apologies**

Apologies were received from Councillor Susie Bond (SB) and Prue Pinsent.

#### **2. Minutes of meeting held on 22<sup>nd</sup> February**

The minutes were agreed as a true and accurate record of the meeting. This was proposed by JG and seconded by RP

#### **3. Matters Arising**

- a) Ref 13a) - Flooding at Orchard's Lane Junction. A full report was prepared and submitted to Mike Brown @ Devon Highways by Cllr Claire Wright. WW advised that she had spoken to Mike Brown on 25<sup>th</sup> April and been advised by him that approval for the work had been given by his superiors that morning and it would be added to the programme. He was unable at this stage to give any idea of when the work would be carried out as there were new contractors. RR expressed surprise at this as he had been sent a copy of an e-mail to Claire Wright on 15<sup>th</sup> March in response to our original report, advising that "*an order (ORD1702041) had been prepared for the work which would programmed by our new contractor once the new Highway Term Maintenance contract starts in April*". It was agreed that the matter would be raised with the new councillor after the elections on 4<sup>th</sup> May.
- b) Ref 20) Bus Shelter In view of the change in the location to The War Memorial for the school buses to pick up and drop off the children, RP was asked to find out whether parents were still interested in having a bus shelter.
- c) Ref 21) Parking in the village. WW reported that a draft version of a sign to be sited near The War Memorial had been given to Mr and Mrs Maxwell-Lawford for their comments. There were protracted discussions as to the siting and benefit of the sign prior to the meeting therefore the exact location for placing the sign is still to be confirmed. It is hoped to agree its content and location at the next meeting.

RP

#### **4. Councillor Co-option & Election of Chair and Vice Chair**

Clare Slater had agreed to become a councillor and in accordance with procedures having been proposed by WW and seconded by JG was formally co-opted as a councillor. WW thanked CS for agreeing to become a councillor and formally welcomed her to the council. RR provided her with

CS

the necessary paperwork which she needed to complete and return to him asap.

WW, agreed to remain as Chair to the council, this was proposed by JG, seconded by RP and agreed unanimously.

PP was proposed a vice Chair by RP and seconded by JG.

It was decided that councillors' portfolios would be agreed at the next meeting.

## **5. Police Report.**

Only 2 crimes had been reported during the last year;

Theft - painting stolen from commercial premises

Dog Incident - dog out of control - bite to a member of the public

PCSO Anning pointed out that Buckerell remained a low crime area and that in previous years the incident involving the dog would not have been included in the figures.

He took the opportunity to remind dog owners that they have a legal obligation to control their dogs at all times and that they are criminally responsible for any actions their dog may take. He also asked that if any dog is seen out of control that photographs are taken and provided to the Dog Warden at EDDC or the police.

The new regulations regarding the legal requirement that dogs on a public highway must be on a lead which come into force at the start of May were also discussed.

WW thanked PCSO Anning for attending the meeting and his contribution over the past year.

## **6. Public Questions**

The question of whether anything could be done about the visibility on the junction of the road up to Hembury Fort and the A373. It is increasingly difficult to get out of the junction whether turning left to the M5 or right into Honiton. RP was asked to contact Mike Brown@Devon Highways

RP

## **7. Finance**

- a) RR advised that since Vincent Parkes had resigned it was necessary for more authorised signatories to be added. It was agreed that in future all councillors would be authorised signatories, currently only Wendy Wayne and Prue Pinsent could sign cheques therefore Jo Gillingham, Russell Powell and Clare Slater would be added. RR would sort prepare the paperwork to be taken into HSBC.
- b) RR confirmed that the balance at bank on 21<sup>st</sup> April 2017 was £5933.20 which includes 50% of the precept for the current year.
- c) The following payments were proposed for approval by RP and seconded by CS.
  - i. David Wayne - Plastics - March and April - £164.00
  - ii. Vincent Parkes - Domain name - £11.00
  - iii. DALC - Annual Membership Fee - £55.09
  - iv. Community First - Annual Insurance Premium - £157.78
  - v. Douglas Cowan - Room Hire - April - £20.00
  - vi. Devon Link Up - Charity Grant - £50
  - vii. Martin Glaeser - War Memorial Repair - £30.00

## **8. Annual Audit**

- a) RR reported that he had completed the paperwork for this year's audit.
- b) RR confirmed that the Internal Audit had been carried out by Roy Williams
- c) RR submitted the Annual Governance Statement for approval. This was proposed by RP and seconded by JG and agreed unanimously.
- d) He then submitted the Accounting Statements for 2016/17 for approval. He gave a brief explanation of some of the variances between this year and last year. These were proposed by CS and seconded by JG and agreed unanimously.
- e) The dates for the "Exercise of Public Rights" were discussed and it was agreed that they should be from 12<sup>th</sup> June to 21<sup>st</sup> July. These were proposed by WW and seconded by RP and agreed unanimously.
- f) RR advised that to comply with legislation details of the audit would be published on the Parish Council's web site.

RR

## **9. Councillor Wright's Report**

No report received.

## **10. Councillor Susie Bond's Report**

The following report was received prior to the meeting;

*EDDC has decided to press ahead with the relocation of its HQ from Sidmouth to Honiton, despite planning approval not being granted for its Knowle site. The developer, Pegasus Life, has decided to appeal the decision of the planning committee. Cabinet has therefore agreed to commence building of the new offices in Heathpark and expects the relocation to take place by November 2018.*

*EDDC has started informing residents of the roll-out of the enhanced recycling scheme which is due to start around June 12. In addition to the usual items which can be recycled, under the new scheme cardboard, plastic food containers, cartons (TetraPaks) and even small electrical items will be collected at the kerbside. Grey bins will only be emptied every three weeks. If you have a smart phone, it might be a good idea to download the EDDC app where you can set an alert to remind you of what will be collected in any particular week.*

In view of the introduction of the enhanced recycling scheme, it was agreed that David Wayne would be asked to carry out one final plastics run before the end of May.

*The reserved matters application (17/0942/MRES) is now on line for phase 1 of the Hayne Lane application. The first phase of the 300-home site is for 85 houses, including 22 affordable homes.*

## **11. Planning**

- a) 17/0050/FUL - Colhayes Cottage, Buckerell, Honiton EX14 3EJ - erection of garage and car port - RP reported that planning permission had been granted and work would start in the summer

b) 17/0678/FUL - 1 Glebe Cottage, Buckerell, Honiton EX14 3EJ - First Floor extension - as the consultation period was outside the meeting cycle, the council had confirmed that it had no objections.

c) 17/0942/MRES - Phase 1 of Hayne Lane Development. Following receipt of Councillor Bond's report RR had e-mailed a link to all councillors for this application which went live on the EDDC Planning Portal today. He also provided a map showing exactly where this was taking place. A number of concerns were raised including schools, health services, traffic levels, pedestrian access and the routes the construction traffic would take. It was agreed that WW would put together a response from the council to be approved by the other councillors prior to submitting to EDDC. JG asked what was happening with the other phases of the development, RR would contact Councillor Bond to find out.

WW

RR

## **12. Parishes Together Fund**

WW advised that we had been successful in our grant application to carry out some ditch work on the road below Avenhayes. RP was asked to manage the project. It was agreed that in the Autumn some spring bulbs should be planted in the area.

RP

## **13. Superfast Broadband**

There was some confusion about what was happening with the new cabinet but it was known that at least two properties within the village had placed orders for Superfast Broadband with BT and these had been accepted. WW had checked her address on the Connecting Devon & Somerset web site and it indicates that superfast broadband might not be available until 2019. RR advised that he had e-mailed Matt Barrow at CD&S regarding this issue and also about those properties in the Parish served by the Honiton exchange, and was awaiting a reply. As soon as he had some information he would circulate it to the councillors.

RR

## **14. Roads Report**

a) RP stressed it was vital that people continued to report pot holes and problems with the drains etc. using the Devon County Council website: <https://new.devon.gov.uk/roadsandtransport/report-a-problem/> as this was the only way to ensure something was done.

b) WW had raised the question of extending the 30mph speed limit up the road to Hembury Fort with Mike Brown @Devon Highways but his response was that as there had been no reportable incidents nothing could be done.

c) RP suggested that following the moving of the location of where the school buses collect and drop off children to The War Memorial, that the speed limit should be reduced in this area to 20mph for Health & Safety reasons. It was agreed that this should be proposed to Devon Highways.

d) WW advised she had contacted Devon Highways about when the Parish Lengthsman would be visiting the Parish and had been told that it would be sometime in August. The last visit was on 21<sup>st</sup> February but exactly what work was carried out was unknown. Apparently Devon Highways are supposed to advise the Parish of the timing of the visit and what work will be carried out, however this has not happened in the past year.

RP/WW

## **15. Definitive Map Review**

RR had been contacted by Nick Steenman-Clerk at DCC asking for a response from the council so he can start the process of informal consultations. He has already received responses from the Ramblers Association regarding footpaths in the Parish and from Gittisham Parish Council. The only issues that had been raised so far are;

- a) The start point of Footpath 14 which is different on the map compared to the location of the style.
- b) The route of Footpath 13 - There has been an indication from the landowner that the route on the map should be changed as people are already using a slightly different route. WW will contact the landowner to see if they want to take the matter any further.
- c) The use of Byway 20 and Footpath 15 by trail bikes has also been highlighted by a number of residents.

WW

RR advised that no members of the public had requested any forms and only one landowner had been in touch.

## **16. Public Spaces Protection Orders**

These orders come into effect next week and include the legislation that any dog must be kept on a lead if it is on the Public Highway. JG suggested that an article concerning these new regulations be written for inclusion in the next edition of The Buckerell Bugle. RR was asked to provide details to the editors.

RR

## **17. Trees, Footpaths, Hedgerows and drains**

Nothing to report.

## **18. Village Maintenance**

- a) WW advised that Mr Wayne would be starting the Annual maintenance programme within the next two weeks.
- b) WW reported that the main village noticeboard will be taken down between 5<sup>th</sup> and 21<sup>st</sup> May to be repaired and repainted.
- c) JG reported that she had now sorted out the telephone box library.
- d) It was agreed that a budget of £80 would be provided to Mrs Craig-Macquaide to replant the pots around The War Memorial and under the noticeboard for the summer.
- e) The condition of The War Memorial was discussed that it was in need of cleaning. CS was asked to get quotes for having the memorial pressure washed. Once the cleaning has taken place it was agreed that Martin Glaeser would be asked to carry out any repairs required.

CS

## **19. Parish Council Web Site**

RR reported that he was in the process of updating the web site to ensure the council was complying with all the regulations. If any of the councillor have any suggestions for items to be included or how the design of the site could be improved, would they please discuss with RR. WW also mentioned that there is a facility on the web site for people to receive e-mail updates on the latest news from the council and she suggested councillors should sign up.

WW advised that as no one had offered to take on the responsibility for managing the web site, it would be added to the duties of the clerk.

RR

**20. Devon Air Ambulance**

A member of the public had brought to the attention of the council that Devon Air Ambulance were looking for helipad locations that could be used at night in villages. JG agreed to look at the feasibility of having a site in Buckerell.

JG

**21. Items for next meeting**

- a) Defibrillator

**24. Date of next meeting**

Wednesday 21<sup>st</sup> June 2017 at 7.00 p.m. at Doug's Shed.

<b>Name</b>	
<b>Signature</b>	
<b>Position</b>	
<b>Date</b>	