

**Minutes of the meeting of Buckerell Parish Council held at Doug's Shed,
Splatthayes on Tuesday 5th March 2013.**

Those Present

Mr Steve Stone – Chairman

Mrs Jenny Palfrey

Mrs Wendy Wayne

Mrs Kate Pratt

Mr Ryan Knight

Mr Stuart Bader

PC Clive Vickery

There were two members of the public present.

1. Apologies

None

2. Minutes of the last meeting

The minutes were agreed and signed.

ACTION

3. Matters arising

- a) *Ref. 3 a)* Mr Stone welcomed both Ryan Knight and Stuart Bader as new councillors. Both Ryan Knight and Stuart Bader to be provided with the necessary forms and documents – see later
- b) *Ref 3b)* Mr Stone has not made contact with Councillor Brown regarding the Cranbrook development, however this action should be completed prior to the next meeting
- c) *Ref 3d)* Mr Stone has drafted a letter regarding dog fouling crop fields and this was circulated at the meeting to be approved. Mr Knight queried whether there was an area which was a particular problem. Mr Stone advising that there was not – the aim of the letter is to remind dog owners to control their dogs and of their legal responsibilities. The letter is to promote general awareness of the problem and it was proposed to put a copy of the letter on the village noticeboard. A member of the public present raised the issue of a “poo bin”. Mrs Palfrey confirming that this had been discussed in previous meetings. However there is a cost involved and the parish would have to pay for it to be emptied. It was agreed that the letter would be emailed out to the village.
- d) *Ref 5a)* Mrs Wayne confirming that the procedures for dealing with questions from the public had agreed been published in the Bugle.
- e) *Ref 5e)* see later
- f) *Ref 5b) & 5d)* see later
- g) Mrs Wayne expressing concern that the Devon Bank at Lower Oaks had not been moved as had been agreed by the developer. Mr Stone confirming that he had also been contacted by a resident of Hillside and had again contacted Mike Brown by email. Mr Stone is currently awaiting a response from Mr Brown and will advise the Councillors of this response once it is to hand.
- h) Mrs Wayne also expressing concern that the entrance to the field is all churned up – probably as a result of the lorries turning. Does the Council know who will be responsible for making good? Mrs Pratt confirming that her husband owns the field in question and is in discussions with the developer. It was agreed that the matter would be left for Mr Pratt and the developer to agree on.
- i) Mrs Wayne highlighting that another tree had been removed on the site. There was no TPO on the tree and it was agreed that it was too late to do anything about it. Mr Stone expressing his view that hopefully commonsense will prevail and that Mr Pratt and the developer will resolve any outstanding issues without the Parish Council becoming involved.

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4. Welcome new Parish Clerk

Mr Stone welcoming Heloise Marlow as the new Parish Clerk. He asked that the Councillors assist with any queries Mrs Marlow may have as she becomes accustomed to the role.

5. Police Report

PC Vickery confirming that there had been no crimes committed in Buckerell recently.

6. Public Questions

There were no questions from the public

7. Finance

- a) The balance at the bank on 21st February 2013 was £2101.57
- b) The following payments for approval were proposed by Mrs Wayne and seconded by Mrs Palfrey:
 - i. David Wayne – Plastics Run January - £15.00
 - ii. Douglas Cowan – Room Hire November - £15.00

It was agreed that Mrs Marlow would invoice for the clerk's services and any expenses. Mrs Pratt asking whether HMRC had agreed for this to continue in view of recent correspondence. Mrs Marlow advising that the previous Clerk Mr Richard Reeve had agreed to contact HMRC about their request for the clerk to be PAYE. It was agreed that this would not be practical and would probably cost the Parish more. Mrs Marlow confirmed that she was happy to invoice and the Councillors agreed to this.

- c) A letter on behalf of BPC is to be prepared requesting the HSBC Bank to send future statements to Mrs Marlow.

HM

8. Precept

This has been submitted and accepted. The full amount has been agreed. Mr Stone confirming that he would email a copy of the precept to Mr Bader and Mr Knight.

SS

9. Councillor Giles Report

Mr Giles as not in attendance and no report was therefore provided.

10. Parishes Together Fund

Mrs Palfrey confirming that she had contacted the villages surrounding Buckerell as to their proposed action. Gittisham and one other village (name not recalled) are joining in with the Otter Help Fund. Ottery St Mary had hoped to use the money for a village lenghtman but have abandoned the idea due to red tape. The fund for Buckerell is about £200.

**SS &
JP**

Broadhembury and Payhembury are joining together to use their money to keep a lane open. Feniton, Awliscombe and Weston are joining the Honiton box scheme which provides indoor and outdoor games for the residents to use. Mr Knight asking if to obtain the grant Buckerell had to join in with another parish and Mrs Palfrey confirming the same. Mrs Palfrey distributing information on the Otter Help Fund. This does not provide permanent help but help in one off situations. It was agreed that this would benefit Buckerell residents the most. Help can be provided with regards to caring for a sick member of the family etc.

The service is already up and running with about 80 volunteers. The Buckerell fund would be used to highlight the scheme and advertise it. The Fund is looking to recruit new volunteers. Someone from the scheme has offered to come and introduce the scheme to the Council. It was also agreed that this was something which could be advertised in the Bugle. All agreed to pursue this course action. Mrs Palfrey will contact the OSM clerk to make the arrangements.

Mrs Palfrey also advising that she would be purchasing the pots and plants for the War Memorial this week – Mr Stone confirming that funding was still available for this from last years budget together with this years budget.

11. Community Infrastructure Levy

Mrs Wayne confirming that she had forwarded to all councillors a copy of the email she had received with regards to this. Essentially this is a fund raised against developers of housing and some of the money can then be requested to benefit that community. However the community has to have given EDDC their wish list of "wants". The Council cannot argue against the want although Mrs Wayne was of the view that Buckerell would probably not benefit from the Fund. However Buckerell should still provide EDDC with details of their want. The money would only become available should a large development be built in Buckerell. Ideas proposed were a bus shelter, a recreation area, a play area. There was some discussion as to where these would be placed in the village but Mrs Wayne confirming that at this stage the Parish Council does not have to show that the want is feasible or even possible. If there was a big development in the Parish it is likely that the items would be placed there. It was agreed that Mrs Wayne would put all three proposals on the list. The list can be amended at any time. Mrs Wayne advising that EDDC had on their website the proposed charging schedule – in Buckerell a developer would have to pay £125 per sq m of development. In theory Buckerell would then get a % of this money. However EDDC have put in a caveat that if necessary they could use the money elsewhere.

**SS &
WW**

CIL is currently in the consultation stage. Mrs Marlow advising that she is aware that many agents/developers feel that the levy is too high and will stifle development. The timescale for implementation of the levy is April 2014 but it has already been suggested by EDDC that this will be put back due to the amount of opposition.

12. Planning

No new applications had been received.

13. Roads

Mrs Pratt confirming that the general view was that the road around the village are in a bad state although the large potholes near Sowton Farm have now been repaired. It was important that all villagers reported online any potholes in the area as this would prompt the Council to take action.

14. Butts Cottages

Mr Stone confirming that there was no update on this item. No date has yet been set for the auction. The locks have been changed but as the matter was not in the hands of EDDC Mr Stone proposing to remove the item from the next agenda. Agreed

15. Trees, Footpaths, Hedgerows and Drains

- a) Mrs Wayne reported that there were no issues at present with the Trees around the village although she was concerned how easy it was for the tree at the Oaks to be removed. She advised that if any villager had concerns that a tree in the village might be vulnerable to removal and if it was a tree of importance action should be taken to obtain a TPO.
- b) There are no current issues with Hedgerows.
- c) Mrs Wayne has reported the drains in the village to DCC in particular the drains outside Colehayes and outside Knabben. The Council have agreed to send someone out to have a look at them. The drain outside Treslake has been cleared so this should not flood as much.

WW

16. Dog Fouling Letter

See above

17. Village Leaflet

Mrs Wayne confirming that this was still work in progress but distributing a first draft. The aim of the content is to provide information about the village to new residents. Mr Knight querying whether the Village Leaflet should also advertise local businesses and help new residents identify local skills. However it was agreed that the village leaflet should be kept simple and the fear was that there would be disagreements with regards to who was included. An alternative proposed was to have a Parish Council website on which local businesses could advertise at a nominal cost. It was also suggested that local businesses could advertise in the Bugle. Mr Knight agreeing to look into setting up a Parish Council website and Mrs Wayne will finalise the Village Leaflet for approval at the next meeting.

RK &
WW

18. New Councillors Declaration/Code of Practice/Bank Mandate

Mr Knight and Mr Bader completing the Declaration of Acceptance of Office. Mrs Marlow will email them the Code of Conduct and the Declaration of Interests to be completed. Mr Bader volunteering to take over as snow warden and will take over from Mrs Wayne with regards to drains. Mrs Wayne to provide him with the contact details of the dedicated contact at the Council. Mr Knight will take over footpaths.

HM RK
&SB

19. Speed Awareness Initiative

PC Vickery confirming that this was ready to proceed with. Mr Knight has spoken with his contact at ITV who have agreed to cover it as a community article. Mr Bader has also spoken with the Herald. PC Vickery will do a dry run – it is likely that he will place the speed trolley near the War Memorial. It was agreed that due to the sharp bend coming in from Weston cars do slow down near the War Memorial – possible that the trolley can be placed between the Church and Buckerell House. Once PC Vickery has done the dry run a date can be set – possibly in the Easter Holidays. PC Vickery advising however that as Buckerell has no pavements it may be a question of perception rather than actual speeding.

RK

20. Part time Lengthsman

Mrs Stone has spoken to John Stocker who would like to take on the role for a nominal fee. He will be self employed and will invoice.

SS

21. Free Rock Salt Initiative

Only about 10bags of salt have been collected. This means that there are still over 2 pallets of salt remaining. This will need to be moved and distributed around the village – Mr Stone and Mr Bader agreeing to liaise with regards to this.

SS &
SB

22. DALC Training & Events – Rising to the Challenge – Making localism a reality

This is to promote available funding to local businesses. Agreed it was not relevant to Buckerell and no further action will be taken regarding this.

23. Items for next meeting

- a) Website

20. Date of next meeting - AGM

Tuesday 14th May 2013, 7.30 p.m. – Venue to be confirmed

Meeting closed 09.20 p.m.

Signed: _____

Position: _____

Date: _____